



Dear Potential Volunteers,

Thank you for your interest in participating in the 2019 Teen Summit. Below are the various committees whereas volunteers are needed. Listed are the available jobs along with the descriptions and hours needed. Please fill out the availability form as to what task(s) you would like to do and also what hours you are available to work.

**Registration:** Will handle the registration table of students coming to event.  
Hours needed: 9am — 12pm. Number needed: 6

**Food Servers:** Help set up for breakfast and assist with lunch for volunteers. Provide water and snack throughout the event.  
Hours needed: 9am – 1:00pm. Number needed: 8

**Security (Eyes & Ears):** This position will serve to monitor the surroundings to make sure the students transfer between sessions safe and manner able.  
Hours needed: 9am – 4:00 pm Number needed: 8

**Classroom Coordinator(s):** The position will assist workshop instructors with roll and surveys completion at end of session. You will act as a support to answer questions, assist with set up, passing out materials making sure areas have needed coverage.  
Hours needed: 1:00pm – 4:00 pm Number needed: 6

**Please turn in your availability form no later than September 15, 2019.** You will receive confirmation of your job, hours, and team leaders' information. We will schedule a Volunteers' meeting approximately a week prior to the event. Please contact us if you have any questions. Thank you again for your support.

## Volunteer Availability Form

|  |   |             |              |                          |                           |
|--|---|-------------|--------------|--------------------------|---------------------------|
| Participant Name                         |   |             |              |                          |                           |
| Address                                  |   |             |              |                          |                           |
| City/State/Zip                           |   |             |              |                          |                           |
| Phone/Alternate Number                   |   |             |              |                          |                           |
| Email Address                            |   |             |              |                          |                           |
| How many hours available?<br>What hours? |   |             |              |                          |                           |
|  | <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Food Server</td> <td style="padding: 5px;">Registration</td> </tr> <tr> <td style="padding: 5px;">Classroom<br/>Coordinator</td> <td style="padding: 5px;">Security (Eyes<br/>&amp; Ears)</td> </tr> </table> | Food Server | Registration | Classroom<br>Coordinator | Security (Eyes<br>& Ears) |
| Food Server                              | Registration  |             |              |                          |                           |
| Classroom<br>Coordinator                 | Security (Eyes<br>& Ears)   |             |              |                          |                           |

### ACCIDENT WAIVER AND RELEASE OF LIABILITY

Name and Date of the Event: 2019 Teen Summit – September 21, 2019

**I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING AND/OR VOLUNTEERING IN THIS ACTIVITY OR EVENT**, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault. I certify that I am physically fit, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity or event. I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity or event in which I may participate, and that it will govern my actions and responsibilities at said activity or event. In consideration of my application and permitting me to participate in this event, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

- (A) **I WAIVE, RELEASE, AND DISCHARGE** from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this event, **THE FOLLOWING ENTITIES OR PERSONS:** Take A Stand, volunteers, representatives, and agents, the activity or event holders, activity or event sponsors, activity or event volunteers;
- (B) **I INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE** the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity or event, whether caused by the negligence of release or otherwise. I acknowledge that Take A Stand, its volunteers, representatives, and agents are **NOT** responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific event or activity on behalf of the 2019 Teen Summit. The accident waiver and release of liability shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

**I CERTIFY THAT I HAVE READ THIS DOCUMENT, AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.**

\_\_\_\_\_  
 Print Participant's Name/      Signature (Guardian      Signature if under 18)      Date